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April 10, 2009

Michael Limer  
Ada Public Library  
320 N. Main Street  
Ada, Ohio 45810

RE: Question presented for review is what is the bidding limits for contract to demolish a building the library owns for expansion of the existing library?

Dear Michael:

In response to the above question:

First we need to review the powers of the board of trustees of the School District Library which the Ada Library is a part of the School District. Under O.R.C. 3375 the Ada Library has a board of Trustees and the powers conferred upon the Board of Trustees are found in 3375.32 thru 3375.411.

Under O.R.C. 3375.41 the procedure for bidding out contracts over \$25,000.00 is defined and what steps are to be taken for advertising and sealed bids. In review of O.R.C. 3375.41 it specifies in the statute what types of improvements are necessary for the bidding procedure. One of the areas specified is demolition. From the information given this office that is precisely what you are wanting to do is demolish the building next to the Library which is owned by the Library. If the cost to demolish the building is below \$25,000.00 then there is not the necessity to bid out the project.

It is the opinion of this office that according to O.R.C. 3375.41 the bidding requirement for demolition of the building need only be put out to bid if the cost is \$25,000.00 or more.

Please feel free to contact the office if you have any questions.

Sincerely,

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Bradford W. Bailey, Prosecutor

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Larry A. Gossard, Paralegal/Office Manager